

MARIETTA RESTORATION ASSOCIATES – UNION MEETING HOUSE RENTAL

RENTER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PURPOSE OF RENTAL: \_\_\_\_\_

DATE(S) OF RENTAL: \_\_\_\_\_ BEGIN TIME: \_\_\_\_\_ END TIME: : \_\_\_\_\_

**Serving Alcohol**  Yes  No - If serving Alcohol you are required to obtain a Million Dollar Event Insurance Policy. You can obtain from your insurance agent it's not too expensive. Marietta Restoration Associates must be named on the insurance & we'll need a copy. Insurance only needed if serving alcohol.

Please Sign if you agree to these terms: \_\_\_\_\_  
Print Name Sign Name Date

**\$100.00 Security Deposit (Separate Check made out to MRA)**  
(Security Deposit is due when application is signed & refunded after post-event building inspection 3-7 business days)

- \$250.00 Mon-Thurs Daily Rate ( Call for community weekday event rates)**
- \$500.00 Fri-Sun Daily Rate**
- \$1000.00 for Entire Weekend (Fri, Sat & Sun)**

**MRA members receive 50% off rentals.**

**Renter is responsible for all damages to the building and property.**

The BALANCE IS DUE 60 DAYS PRIOR TO EVENT. The Rental Fee will be cashed but the Security Deposit Check will be held & refunded after building inspection 3-7 business days).

**\*Available to you, at no extra cost: 21 Oblong Tables (9) 6' & (12) 8' & 100 Folding Chairs**

The above person agrees to rent the Union Meeting House for \$250 / \$500 for the entire day of the event or \$1000.00 if you are using 3-consecutive days (for example: Friday, Saturday & Sunday). The rental deposit is due the day the agreement is signed & mailed. The balance is due 60 days prior to the event. There is a cancellation fee of \$100.00 if given less than 30 days prior to the event. Otherwise the entire amount will be returned upon satisfactory condition of the UMH.

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MRA Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Rebecca Carroll Baltozer, MRA Representative**

**Facility Use Coordinator**

**329 E. Market St.  
Marietta, PA 17547  
(717) 224-0170 cell  
[mrsbaltozer@gmail.com](mailto:mrsbaltozer@gmail.com)**

**MAKE CHECK(S) PAYABLE TO: MRA  
←←←←←MAIL TO**

**Physical Address for directions is below:**

**Union Meeting House - 80 N. Waterford Avenue, Marietta, PA 17547**

**Facility key pick up to be arranged prior to event - Thank you for choosing the Union Meeting House to host your special event**