

MARIETTA RESTORATION ASSOCIATES – UNION MEETING HOUSE RENTAL

RENTER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ EMAIL: _____

PURPOSE OF RENTAL: _____

DATE(S) OF RENTAL: _____ BEGIN TIME: _____ END TIME: : _____

Serving Alcohol Yes No - If serving Alcohol you are required to obtain a **\$1,000,000 Limit Event Insurance Policy**. You can obtain from your insurance agent or www.eventhelper.com **Marietta Restoration Associates must be named as Additional Insured** & we will need a copy. Insurance only needed if serving alcohol.

Please Sign if you agree to these terms: _____
Print Name Sign Name Date

\$100.00 Security Deposit (Separate Check made out to MRA)

(Security Deposit is due when application is signed & refunded after post-event building inspection 3-7 business days)

\$250.00 Mon-Thurs Daily Rate (Call for community weekday event rates)

\$500.00 Fri-Sun Daily Rate

\$1000.00 for Entire Weekend (Fri, Sat & Sun)

Renter is responsible for all damages to the building and property.

The BALANCE IS DUE 60 DAYS PRIOR TO EVENT. The Rental Fee will be cashed but the Security Deposit Check will be held & refunded after building inspection 3-7 business days).

***Available to you, at no extra cost: 21 Oblong Tables- (9) 6 foot & (12) 8 foot & 100 Folding Chairs**

The above person agrees to rent the Union Meeting House for \$250 / \$500 for the entire day of the event or \$1000.00 if you are using 3-consecutive days (for example: Friday, Saturday & Sunday). The rental deposit is due the day the agreement is signed & mailed. The balance is due 60 days prior to the event. There is a cancellation fee of \$100.00 if given less than 30 days prior to the event. Otherwise the entire amount will be returned upon satisfactory condition of the UMH.

Renter Signature: _____ Date: _____

MRA Representative: _____ Date: _____

Meghan Lewis, MRA Representative

Facility Use Coordinator

265 W. Market St.

Marietta, PA 17547

(717) 575-7476 cell

MAKE CHECK(S) PAYABLE TO: MRA

←←←←←MAIL TO

Physical Address for directions is below:

Union Meeting House - 80 N. Waterford Avenue, Marietta, PA 17547

Facility key pick up to be arranged prior to event - Thank you for choosing the Union Meeting House to host your special event